

Leasing Application commercial premises

Please send filled out form to service@livit.ch or Livit Ltd., Altstetterstrasse 124, 8048 Zurich.

MKZ _____

Property / Address	_____			
Postcode / City	_____			
Desired moving date	_____			
Rent CHF	_____			
No. m ²	Office	_____	Shop	_____
	Business	_____	Warehouse	_____
	Other	_____		
Desired parking spaces	Outdoor	_____	Garage	_____

Tenant information

Company name	_____			
Present business address / company headquarters	_____			
	_____	_____	_____	_____
Branch or industry	_____			
Person authorized to sign	_____			
Business tel. no.	_____			
E-mail	_____			
Is company entered in commercial register? (Attach copy of commercial registration)	yes	no		
Subject to VAT?	yes	no	VAT no.	_____
Date company founded	_____			
Use of space	_____			

Can you pay a deposit equal to a half-year's lease?	yes	no		
Would you like to leave us a message?	_____			

How did you find out about this offer?	Internet	Newspaper	Ad board	Other
	Referred by Livit		Recommendation	

Only for sole proprietorships and partnerships

Surname / First name of proprietor	_____			
Date of birth (dd/mm/yyyy)	_____	_____	_____	_____
Home address	_____			

Home tel. no.	_____			
For sole proprietors: Place of citizenship	_____			
For foreigners: Resident in Switzerland since	_____			
Residence permit (attach copy of permit)	B	C	Ci	F
	G	L	N	S

Legal/Privacy policy

By submitting this form, you confirm that you have answered all questions truthfully and have read the privacy policy.

Livit Ltd uses your data to process your application. In addition, we use your anonymous data to optimise our offer. You will find detailed information in the attached data privacy policy.

Please note that your application cannot be processed without a signature.

Date and place	_____
Signature	_____

Privacy Policy

The Livit Ltd (<https://www.livit.ch>) respects your privacy and only processes your personal data ("data", "personal data") in line with the Swiss Data Protection Act (DPA). Personal data refers to all data and information related to a specific person. In addition to your contact details, such as your name, phone number, address and e-mail address, this includes other information that you provide to us, such as your date of birth.

The aim of this privacy policy is to inform you how we process your data, and how you can object to the data processing. When we refer to processing in this policy we mean any handling of your data. This includes saving, processing, using, deleting, etc.

When you register as a prospective tenant for a rental property, we save the data that you enter in Switzerland or in the EU/EEA and use it for the following purposes:

1. Internally at Livit we use your registration information as part of the process to determine whether to conclude a rental contract, which also includes forwarding your data to the owner of the property/landlord.
 - 1.a. In addition, we use your data to inform you of other rental properties that may also be of interest to you, e.g. in the event the rental property you enquire about is unavailable. You may unsubscribe from this service at any time, and subscribe again later on.
 - 1.b. If you do conclude a rental contract, your data will be processed in accordance with the provisions of the rental contract.
2. We use your data so we can send you our newsletter, which contains interesting offers and information. You may unsubscribe from this newsletter at any time, and subscribe again later on.
3. We use your data that we have saved to optimise our offering. We do so in anonymised form for statistical purposes, which means it is not possible to connect the data to you personally.
4. We do not share your data with any third parties. If we task third parties with processing personal data, we oblige the third party contractually to maintain strict confidentiality and only permit processing for the above-mentioned purposes. This is particularly the case when the data are processed abroad.
5. We store your data in line with high security and confidentiality standards. Access to your data is regulated and monitored, and all employees are contractually obliged to maintain confidentiality.

6. Compatibility with the GDPR: Where applicable, we also adhere to the European Union's General Data Protection Regulation (GDPR) when carrying out the aforementioned data processing.

7. You may view your data at any time and receive a copy of it, submit a request to correct the data, and block it to prevent further processing or request that the data be deleted. If you have any such concerns or would like more information about the processing of your data, please contact:

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Privacy
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